

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, September 20, 2017 at 6:00pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the September 20, 2017 meeting to order at approximately 6:02pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Kraemer, Schulz, Thomson and President Fischer.
- Also in Attendance** Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Assistant Golf Professional Ethan Bedsaul, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Deputy Director of Recreation Jason Braglia and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for August 31, 2017. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for August 31, 2017. Hearing none, President Fischer requested a motion to approve the Treasurer's Report as presented for August 31, 2017. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for August 31, 2017. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for August 31, 2017. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** *New Lenox Fire Protection/Foundation Wreaths Across America Presentation*
President Fischer read a letter from the NLFPD regarding donations being accepted for the wreaths to be placed at Abraham Lincoln Cemetery. The cost of a wreath is \$15. There will be a donation box at the NLFPD on Rt. 30 along with several other local businesses around town, until November 1st. Any donations made after, will be carried over and used for the next holiday season. This year the program is on December 16th, with a start time of 11:00am. Last year there were 5000 wreaths placed on graves.
- Communications** *IPARKS Update*
President Fischer read from the IPARKS newsletter highlighting New Lenox Community Park District and what we offer; as well as our 38 park sites and 353 acres of land we take care of. The article also presented we have a great relationship with the New Lenox School District #122 and that we also have outstanding athletic programs.
- Consent Agenda** *Approval of the Tri-Annual Meeting Minutes 8/7/2017 and The Approval of the Regular Minutes 8/16/2017*
President Fischer asked if there were any questions or comments regarding the minutes from the Tri-Annual August 7, 2017 Meeting and the Regular Meeting of August 16, 2017. President Fischer requested a motion to approve the Consent Agenda. Motioned by Commissioner Kraemer, seconded by Commissioner Thomson. Upon voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Business Services

Business Services

President Fischer stated the Audit is moving along very well. We should be getting a draft by next month and the final budget should be finalized in October. We should also have the MD & A report in October.

President Fischer stated Director of Business Services Lynch has been busy with the audit and MD & A report. Next month (October) we should have the final. Director of Business Services Lynch has also been working on finding workman's compensation insurance and looking into new Southwest Airlines credit cards and has decided to table that for now because it is a lot more involved than originally thought.

President Fischer stated Director of Business Services Lynch has moved a part-time employee to full-time and after the first of the year would like to hire another part-time employee.

Director of Parks-Maintenance Travnicek has hired two new employees.

Facilities & Planning

Facilities/Planning

Commissioner Thomson reported fire radios were installed at all the buildings to communicate with the 911 center to keep people safe. Haines Park had some vandalism in the bathroom. Commissioner Thomson is concerned this has been too much of an occurrence with vandalism at our parks. Commissioner Kraemer stated there is a Crime Stoppers Hot Line that residents can call in cases such as vandalism. Commissioner Thomson also stated the boats have been taken out of the water at Hibernia Park for the season.

Golf Course

Golf Course

Commissioner Kraemer reported High School tournaments are in full swing now. There was an irrigation problem on hole #16 which has been fixed. The IHSA Regional Tournament is at the Sanctuary Golf Course in October. Men's Leagues are winding down and bunkers are in good shape due to lack of rain. Fall rates for golf start in October.

Parks/Development

Development Projects Update

Commissioner Larson stated the access paths at Bentley are complete and the paths at Spencer have been started and should be complete by the winter. The press box for the Mustangs Football at Marino Junior High is complete. Com Ed is asking for an easement for Bristol Park. The Eagle Scout project is completed at Freedom Park and trees were added and it looks really beautiful and the dedication was held on September 11, 2017. Mulch was spread around all the playgrounds at Dist. #122 schools and the application of turf will start and be completed by the end of the month. Speed bumps have been placed the Lions Community Center to help with speeding issues.

Director of Parks-Maintenance Travnicek stated grills are being added at some of the parks that have shelter: dog waste bags and containers have been put in at some of the parks. We also have received a \$200 check from the IPARKS Swing Modification Grant and there is a small grant we will be applying for in October for playground safety mulch.

Prairie Glen Development

Deputy Director of Executive Services Tuma stated Prairie Glen is in the beginning stages of concept planning. There is no land being offered, 10-acre contributions will be at full price. They will not be sold at a reduction. Executive Director Lewis is looking for direction on what the board is looking for. Commissioner Kraemer stated he thought the development was geared toward apartments for single adults and there would be no need for a park. He stated the cost of a park is over \$300,000 and the money may be used for a different location; as well as, needing room for more parking.

Commissioner Larson stated it is a small parcel with nothing on the northside and even though it is a small location there maybe grandparents living there who would want to take their grandchildren to a park. Commissioner Schulz and Commissioner Thomson agree the topic should be tabled for now. President Fischer stated the topic should be tabled for now until they know where exactly the park will be and more information is known. No other questions or comments were made.

Recreation

Asset of the Month – Youth Programs & Community Involvement

Deputy Director of Recreation Braglia read the Asset of the Month.

Special Recreation Update

Deputy Director of Executive Services Tuma stated reports will be coming the week of the board meeting due to some scheduling changes. The sports banquet will be held Sunday September 24th from 4pm to 7pm at St. Jude Church, at which time all the athletes will be recognized. Commissioner Kraemer and Deputy Director of Executive Services Tuma will be in attendance. As a special note, the former Director of Peotone Park District, Barbara Schultz passed away on September 15th. She was a big supporter and advocate for the LWSRA building and PARC Recreation Program Report Grant at the time of getting the dream come true for special recreation. Our condolences to the Schultz family.

2017 Proud American Days

Proud American Days re-cap presented by Deputy Director of Recreation Braglia; The baby contest was run by The Friends of the Park this year and thank you to the sponsors and one of them being Towne Center Bank. The bean bag tournament was very successful; we are thinking of adding a couple extra nights next year because this year we were short on time. Craft show this year included more vendors. Bull riding was added to the fest this year and it was not as successful as we thought it would be.

2017 Proud American Days Financial Report

Director of Business Services Lynch stated the PAD was successful as far as participation. Expenses stayed even, revenue was down and overall the event was a loss to NLCPD.

President Fischer stated money has been made for several years; however, last year and this year we had a loss but overall, we are still ahead. Staff will have to sit down and take a look at additional revenue sources. The weather was pretty good this year; moving forward it was a good event and we have so much more available to the community now than we did 15 years ago.

Commissioner Schulz stated basketball registration is still open as of now there are 582 kids signed up which is a little bit down from last year. The Boo and Brew event is for the age of 21 and over; the event will take place Saturday, October 21st from 5:30 pm to 11:00pm at the Sanctuary Golf Course. Tickets are being sold at both locations for \$30 in advance and \$40 at the door. Commissioner Schulz also wanted to thank Katie Casey for

sending out a monthly newsletter to the residents via e-mail which highlights events coming up and featured a park of the month.

**Unfinished
Business**

Updated Athletic Association Requirement

Director of Parks-Maintenance Travnicek stated verbiage was added to Ordinance #8 dealing with parking fee issues and how the NLCPD can intervene and work with athletic associations. President Fischer requested a motion the approve amended Ordinance #8 with the topic of parking. Motion made by Commission Schulz, seconded by Commissioner Kraemer. Upon a voice vote the motion passed unanimously.

New Business

Resolution #17-21 Resolution Authorizing the Execution of The Agreement With Net@Work

President Fischer stated this is a computer payroll system including time management Services. Director of Business Services Lynch stated this new system will save time on processing time cards. President Fischer stated this is a formality to execute an Agreement with Net@Work. President Fischer asked if there were any questions. President Fischer requested a motion to approve Resolution #17-21 Resolution Authorizing the Execution of the Agreement with Net@Work. Motion made by Commissioner Kraemer seconded by Commissioner Thomson. Upon voice vote, all were in favor and the motion passed.

Ordinance No. 17-09-01 An Ordinance Declaring Curranty Owned Property as Surplus And Authorizing Its Disposal

Director of Recreation Pipiras stated there are some paddle boats which were purchased at the time Hibernia Park was first opened years ago and they have been repaired so many times it is time to recycle them. Director of Parks-Maintenance Travnicek stated it is also a matter of safety that they are to be discarded.

President Fischer requested a motion to approve. Motion made by Commissioner Schulz Seconded by Commissioner Larson. Upson voice vote, all were in favor and the motion passed.

Resolution #17-22 Resolution Authorizing the Grant of Easement to Commonwealth Edison Company and SBC Ameritech Illinois

President Fischer requested a motion to approve Resolution #17-22. Motion made by Commissioner Kraemer seconded by Commissioner Schulz. Upon roll call vote, all were in favor and the motion passed unanimously.

**Questions and
Comments from
the floor**

Wreaths Across America; Mr. Skip Minger and Mrs. Tommy Levy.
Presentation of the information was presented by President Fischer.

Community Events

President Fischer announced the upcoming events as follows:

NEW LENOX CHAMBER OF COMMERCE

Bags and Beer- Wednesdays from 7:00pm-10:00pm, New Lenox American Legion Post 1977. \$5.00 entry fee for a Bean Bag Tournament, games begin at 7:30pm.

Free n' Fun Bar Bingo- Wednesdays, 6:00pm-10:00pm at the American Legion Post 1977. Cash jackpot and nightly prizes.

Contact the New Lenox Chamber at 815-485-4241 for additional event details.

Village of New Lenox

Octoberfest: Saturday, October 7, @ New Lenox Commons- details coming soon.

Boo and Brew: Saturday, October 21st, 5:00pm to 11:00pm at the Sanctuary Golf Course. Live entertainment and come dressed in costume!

**Commissioner
Comments**

Commissioner Schulz thanked the Recreation Department for the video highlighting the summer programs. The video demonstrates all the hard work done by our staff. It's nice to see how much the residents, enjoy the programs we have to offer.

Commissioner Thomson stated he was pleased to hear about the Wreaths Across America. To our Director of Golf Bob Schulz, I am sorry for your loss. He wants to recognize his wife's grandfather who turned 101 today, he was a lieutenant Colonel serving in WWII. Commissioner Thomson commented about how it's always great to hear about the stories that helped shaped our lives.

Commissioner Kraemer thanked the staff for all the hard work and great programs offered for the kids this summer. During PAD, the whole staff did a great job. Commissioner Kraemer also thanked the Director of Business Services for keeping Track of all the number for PAD and also thank you to all the resident who participated.

Commissioner Larson wants to thank all the staff for their hard work over the summer and thank you to the staff at the Sanctuary Gold Course for the great job at Marty's Outing. Thanked the community for all their support.

President Fischer thanked the staff for doing a great job and all of their hard work. My condolences to Director of golf Bob Schulz for the loss of his grandfather. President Fischer commented on and about the Wreaths Across America and how it also pertains to the project that was done by Eagle Scout Brett Hynke at Freedom Park. The memorial is excellent and encouraged everyone to go see it.

Adjournment

At approximately 6:55 p.m., President Fischer requested a motion to adjourn the September 20, 2017 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Nancy Tapella
Recording Secretary