

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, June 21, 2017 at approximately 6:02 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the June 21, 2017 meeting to order at approximately 6:02 p.m.
- Pledge of Allegiance** President Fischer led the Board, Staff and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Larson, Thomson, and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Business Services Supervisor Karen Acklin, Attorney Angelo Vitiritti, Deputy Director of Recreation Jason Braglia and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the year end Treasurer's Report for April 30, 2017 (with adjustments) and presented totals from the monthly May 31, 2017 report. President Fischer requested any questions or comments regarding the year-end Treasurer's Report for April 30, 2017 with adjustments. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for year-end April 30, 2017. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously. President Fischer requested any questions or comments regarding monthly totals for May 31, 2017. Executive Director Greg Lewis explained the totals are inflated for recreation due to the change from April – April to May – May. Hearing no further questions, President Fischer requested a motion to approve Treasurer's Report for monthly totals for May 31, 2017. Motion made by Commissioner Larson seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for May 31, 2017. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for May 31, 2017. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** *Kiddie Kampus Thank You Letter*
Director of Recreation Lea Pipiras read aloud an email that was received by a parent thanking the Kiddie Kampus staff and expressing her appreciation for the experience her daughter had at Kiddie Kampus this year.
- Consent Agenda** *Approval of the Special Meeting Budget Workshop of May 17, 2017; Approval of the Regular Board Meeting Minutes of May 17, 2017.*
President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Business Services

President Fischer reported Ordinance #17-05-01 Tentative Budget & Appropriations Ordinance draft is out and any questions or comments need to be directed to Executive Director Greg Lewis within the next 30 days. Executive Director Greg Lewis explained operating under the line item budget helps ensure there is no overspending. Executive Director Greg Lewis reported the next step is to put the budget in legal format in preparation for the county to pass. A workshop will be scheduled for next month.

Director of Recreation Lea Pipiras welcomed new hire Keith Blomberg as Recreation Supervisor. Keith will oversee all athletic programs. Keith graduated from Illinois State. While at Illinois State, Keith managed the Men's Basketball Team. Keith was born in Wauconda, IL and played basketball and football while in high school.

President Fischer asked if anyone had questions regarding Committee Reports. Commissioner Larson inquired about developer donations increase. Executive Director Greg Lewis reported the increase in revenue has to do with the increase in developer donation fees. Deputy Director Jacque Tuma presented a picture of the 2017 Parks Day Display with graphics for everyone to view.

Facilities / Planning

Commissioner Thomson reported on the completion of the plumbing project at Lions Community Center. Executive Director Greg Lewis reported the project went like clockwork and the price was lower than expected. Executive Director Greg Lewis explained there is a slight discoloration in the new tile, but the job went well and will hold up for quite some time.

Golf Course

Golf Course

Commissioner Kraemer reported Jr. League is up and running and doing great. Commissioner Kraemer reported golf lessons are filled and netting has been installed in the back of the range, stopping ball loss. Director of Golf Bob Schulz reported staff has added more sand to bunkers and greens and as a result, the course is draining better. Director of Golf Bob Schulz also reported the leaks in the irrigation system have been repaired. In addition, golfers are really enjoying the new YamaTrack App for the golf course GPS, finding it much easier to use than expected. Director of Golf Bob Schulz also reported there are USB ports on the carts which allows golfers to charge their phones. Director of Golf Bob Schulz reported the Pro-Am is scheduled for July 12, 2017 and is sold out. Director of Golf Bob Schulz reported there was a surprise fire inspection last week that went well. Further reported, June has been a really good month, over 400 juniors signed up for leagues.

Parks/Development

Development Projects Update

Commissioner Larson reported Water Chase asphalt pad has been resurfaced and Leigh Creek South, which is a Hartz project, has not yet been turned over. Executive Director Greg Lewis reported there is a stock pile of black dirt currently on the site and the Village of New Lenox has been contacted requesting Hartz to bring the site into compliance in the next year. Commissioner Larson reported NW parking lot at Bentley has been resurfaced and lined. In addition, the New Lenox Youth Football Association is happy with our involvement at the

4H Fields with applying weed and feed and porta johns. Commissioner Larson reported repairs have been made to the aerators at Freedom Park. Commissioner Larson explained he has noticed the residents are utilizing the parks as he drives around town. Director of Parks-Maintenance George Travnicek reported in anticipation of PAD, the staff is mowing by Walmart and will continue mowing through the festival. Director of Parks-Maintenance George Travnicek reported the New Lenox Police Department has filled 30 of the 49 security slots. Director of Parks-Maintenance George Travnicek reported curb appeal projects have begun now that summer staff has been hired. President Fischer inquired about the vandalism incident with the porta johns at Bentley. Director of Parks-Maintenance George Travnicek reported the police have been contacted and they will be patrolling the area more often.

Recreation

Asset of the Month – Youth Programs & Community Involvement

Executive Director Greg Lewis read the Asset of the Month, Youth Programs & Community Involvement. Youth spend three or more hours per week in school, religious and or community clubs, organizations, youth groups or sports. June quote of the month “Life can be uncertain, work can be unpredictable. But by having good friends around you, support is guaranteed.” Kishan S. Chauhan.

Special Recreation Update

Executive Director Greg Lewis reported on the 10th Annual Golf outing scheduled for August 11, 2017. Executive Director Greg Lewis also reported the event is up and running in full mode and fundraising efforts are nearly \$60,000. Executive Director Greg Lewis reported work continues on the property to get it in order. Executive Director Greg Lewis reported on the letter received from the Frankfort Square Park District petitioning for membership. Executive Director Greg Lewis noted the Frankfort Square Park District was one of the founding park districts years ago. Executive Director Greg Lewis explained they are looking to get back into the fold and get out of South Suburban. Executive Director Greg Lewis recommends the year wait be waived. Executive Director Greg Lewis reported it was explained to South Suburban that Frankfort Square Park District reached out to Lincolnway Special Recreation. Executive Director Greg Lewis reported the application was unanimously approved. Executive Director Greg Lewis reported this would affect the levy noting Lincolnway’s budget cycle is June 1st. Frankfort Square Park District indicated they are willing to pay any additional costs to start using Lincolnway’s facilities. Executive Director Greg Lewis added Lincolnway follows the park code which is a plus for the organization. President Fischer reiterated the date of the LWSRA golf outing on August 11, 2017 at the Sanctuary, registration beginning at 9:00 a.m. Director of Golf Bob Schulz reported this outing has sold out the past three years so it’s important to sign up now. Executive Director Greg Lewis explained sponsoring a hole is also available and patrons should visit lwsra.org/golf or contact Karen at 815-320-3507.

2016 Proud American Days

Executive Director Greg Lewis reported there is a planning meeting tomorrow for PAD. Executive Director Greg Lewis reported staffing issues have been discussed with the New Lenox Police Department, reducing staff and costs. Executive Director Greg Lewis reported the bands are booked and there is a waiting list for food vendors. Executive Director Greg Lewis reported products

and pricing are being discussed at this point. President Fischer announced PAD is the last weekend of July, Thursday, July 27th – Sunday, July 30th.

**Committee &
Staff Reports:**

Commissioner Schulz reported spots are available for the Grandparent and Me Fishing Day, July 10, 2017 beginning at 11:00am-1:00pm at Hibernia Park. The fee is \$6 per person and includes a hot dog lunch, all boat rentals will be ½ price that day, deadline July 6, 2017. Director of Recreation Lea Pipiras reported the best place for parents to inquire about cancellations due to all the pop-up storms is our website www.newlenoxparks.org. President Fischer reported the Friends of the Park, Meta-Mucil Open golf outing which will be held Tuesday, October 10, 2017 at the Sanctuary Golf Course. Director of Golf Bob Schulz reported this outing has sold out in the past and is for 50 and over.

Annual Reorganization

New Business

Ordinance #17-06-01 An Ordinance on Prevailing Wages

Attorney Angelo Vitiritti reported this is an ordinance that is passed each year in case the district does a public works project. The ordinance ensures that the contractors that are hired pay the prevailing wage to their employees. President Fischer requested any questions or comments, hearing none President Fischer requested a motion to approve Ordinance 17-06-01 An Ordinance on Prevailing Wages. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Resolution #17-14 Resolution Authorizing the Grant of Easement to Commonwealth Edison Company

President Fischer reported the resolution will give access to Commonwealth Edison for the property at Spencer Park. Attorney Angelo Vitiritti reported he personally prepared the resolution and Com-Ed is paying his fees for the preparation of the resolution as a result of Commissioner Thomson comments. President Fischer requested a motion to approve the Resolution #17-14 Authorizing the Grant of Easement to Commonwealth Edison. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Resolution #17-15 Resolution Authorizing the Execution of the Lease/Purchase Financing with Gordon Flesch Company, Inc.

Executive Director Greg Lewis reported at this time it is cost affective to use two different companies for the Park District's copying needs. Executive Director Lewis reported Flesch offers a better price and buying out the other contracts at this point does not make financial sense. President Fischer requested a motion to approve Resolution#17-15 Authorizing the Execution of the Lease/Purchase financing with Gordon Flesch Company, Inc. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Resolution #17-16 Resolution Authorizing the Execution of the Agreement with First Security Systems, Inc.

Executive Director Lewis reported the resolution covers the fire alarm maintenance with Patriot which gives a one stop shop. Patriot is a union shop and follows all the criteria needed. Executive Director Greg Lewis reported this allows the Park District to see how the 911 program unfolds. In addition, this is a

one-year contract so it can be re-evaluated next year. Executive Director Greg Lewis also reported the cost came in cheaper for the Golf Course and a little higher for the buildings, but noted it brings everyone up to current code with all the bells and whistles and within budget. Executive Director Greg Lewis noted this agreement gives the Park District the most flexibility for the future. President Fischer requested a motion to approve Resolution#17-16 Authorizing the Execution of the Agreement with First Security Systems, Inc. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Resolution #17-17 Resolution Authorizing the Execution of Certain Resolutions to Approve Frankfort Square Park District to Become a Member District of the Lincolnway Special Recreation Association

President Fischer reported this was discussed earlier in the meeting. President Fischer requested a motion to approve Resolution #17-17 Authorizing the Execution of Certain Resolutions to Approve Frankfort Square Park District to Become a Member District of the Lincolnway Special Recreation Association. Motion made by Commissioner Thomson, seconded by Commissioner Schultz. Upon a voice vote, all were in favor and the motion passed unanimously.

Community Events

President Fischer announced the upcoming events as follows:

New Lenox Chamber of Commerce

June 29, 2017 – Business After Hours: Vitality Health Systems, Inc.

August 4, 2017 – Annual NLCC Golf Outing: theme Super Heroes

August 10, 2017 – Business After Hours: Maertin Heating & Cooling

Contact the New Lenox Chamber at 815.485.4241 to register and for full details.

Village of New Lenox

Free Wednesday Summer Movie Nights at 8:30p.m. in the Commons

July 5, 2017 – Angry Birds Movie

July 12, 2017 – The Jungle Book (2016) (Special games and crafts for kids)

July 19, 2017 – Star Wars: Rogue One (PG-13)

July 26, 2017 – Finding Dory

August 2, 2017 – The LEGO Batman Movie

Please visit www.newlenox.net for further details.

Channel 6

June 22, 2017 - Lions Club Video – 10 Years Celebration

LWSRA Golf Outing – August 11, 2017 (815-320-3508)

Proud American Days – July 27-30, 2017

**Director/Commissioner
Comments**

Commissioner Schulz thanked the golf course staff expressing his kids love the program and the kitchen staff also serves a great lunch.

Commissioner Thomson thanked the staff noting we are in the midst of the busy summer season. Also, congratulated Keith for joining the staff.

Commissioner Kraemer noted PAD is soon approaching and he hopes the community comes out to support it. The more money we make the more money the PAD partners make for their organizations and the community.

Commissioner Larson reported the staff is doing a great job. The parks are beautiful, golf course is in great shape. Everyone is doing a wonderful job.

President Fischer thanked the staff for doing a great job, noted the audit is in full swing and PAD is right around the corner. President Fischer thanked all for their efforts.

Adjournment

At approximately 6:50 p.m., President Fischer requested a motion to adjourn the June 21, 2017, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary Kimberly Pohrte