

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, June 20, 2018 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

## **GENERAL FUNCTIONS:**

- Call to order** President Schulz called the June 20, 2018 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Fischer, Thomson and President Schulz.
- Also in Attendance** Director of Parks-Maintenance George Travnicek, Director of Recreation Lea Pipiras, Director of Golf Bob Schulz, Executive Director Greg Lewis, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Attorney Angelo Vitiritti, Deputy Director of Recreation Jason Braglia, and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report with year-end adjustments as presented for April 30, 2018. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report with year-end adjustments for April 30, 2018. Hearing none, President Schulz requested a motion to approve the Treasurer's Report with year-end adjustments as presented for April 30, 2018. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously. Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for May 31, 2018. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for May 31, 2018. Hearing none, President Schulz requested a motion to approve the Treasurer's Report as present for May 31, 2018. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for May 31, 2018. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for May 31, 2018. Motion made by Commissioner Fischer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Consent Agenda** Approval of Regular Board Meeting Minutes of May 16, 2018  
President Schulz requested any questions or comments on the Consent Agenda. Hearing none, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.
- Committee & Staff Reports** Business Services  
Commissioner Fischer stated tentative budget and staff appropriations Ordinance No. 18-05-01 is being reviewed and staff continues to work on numbers for year end. The Ordinance will be before the board next month for approval on a committee level.

Facilities/Planning

Commissioner Thomson stated general maintenance and maintenance identified by the Safety Committee has been being done at the Administration Building. The Lions Community Center has had floors clean and waxed in some rooms. Haines Park had a renovation of a new roof.

**Golf Course**

Golf Course

Commissioner Kraemer reported May was a great month for golfers. Commission Kraemer stated that the only bad weekend was the weekend of the I80AM but it went very well. The winner of the I80AM is Will Starke from Australia. He is a student at SIUE. The Club Champion is Commissioner Garry Kraemer. All the leagues have started around Memorial Day and are going very well. The course is in great shape. The new tee boxes that Doug and his staff put in will be up and running by sometimes this summer.

**Parks/Development** Development Project Update

Prairie Ridge Playground

Commissioner Larson reported the Prairie Ridge Playground is almost completed. The ADA walks are finished and we are waiting on picnic tables and benches.

Leigh Creek South

Commissioner Larson reported Leigh Creek South ballfields are being changed to green space instead of asphalt. More money will be put into the playground equipment. OSLAD Grant program has \$29,000,000 budgeted, however, there has been no set date when they will be accepting applications with deadlines. There was discussion about the concept plan for Leigh Creek. More information will be available at next month's meeting after two public meetings take place.

Water Chase

Commissioner Larson reported we are still waiting for the transfer of deed and title for Water Chase.

Parks

Commissioner Larson reported baseball had a good Memorial tournament. Soccer had their annual picnic and the park district supplied them with picnic tables and trash containers. Summer rosters have been turned in from all associations. Lions Community Center parking lot has been sealcoated. We started mowing the Menards property for Proud American Days. Staff did a great job getting Hibernia ready for the Fishing Derby. The Fishing Derby went well but attendance was down.

Cedar Pointe (Otto Drive) Senior Living

Executive Director Greg Lewis reported Cedar Pointe does not want to restrict to seniors only so impact fees are for one and two-bedroom full impact fees with adult and children totals. President Schulz proposed a motion to accept the Cedar Pointe Otto Drive all cash contribution. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Director of Park-Maintenance Travnicek reported staff doing a great job with park maintenance and athletic site maintenance.

## Recreation

### Asset of the Month – Youth Programs

Executive Director Greg Lewis read the Asset of the Month, “Youth spend three or more hours per week in school, religious and or community clubs, organizations, youth groups or sports.” Executive Director Greg Lewis also read the June quote of the month “Every kid is one caring adult away from being a success story”. -Josh Shipp

Executive Director Greg Lewis read some suggestions for how to help make these assets happen. Publicize youth programs through the media, posters, community bulletin boards, web sites, etc. Use discounts, special promotional offers, and giveaways to attract young people to youth programs. Make programs accessible. Volunteer to lead or support a youth program in your neighborhood. Sponsor diverse activities to reach all youth.

### Special Recreation

#### Monthly Reports, Staff Report, Monthly Financial Reports

Executive Director Greg Lewis reported the budget was passed. Keith is filling in his staff. We have added a Recreation Superintendent from South Suburban Special Recreation. We are promoting two people from within the agency to manager level under the Superintendent of Recreation. Executive Director Greg Lewis stated it is important to note that in a five year period total participants has increased by 5.6% and programs participated in has increased 4.9%.

### Proud of American Days 2018 Planning Update

Deputy Director of Recreation Braglia reported Proud American Days is being endorsed by Illinois Bicentennial Committee. Proud American Days will be promoted on their community websites as well as the State of Illinois website. Next month we will be presenting a Proud American Days power point at the board meeting.

President Schulz reported on upcoming summer events: The Lincolnway Special Recreation Association, Monday, June 25, 6:00-7:30 p.m., Freedom Park with a bounce house, DJ, dance party, popcorn, lemon aide and more. No registration is required. July 16, 11 a.m. – 1 p.m., Grandparent and Me Fishing Day. Fee is \$6 and registration deadline is July 11. As always, check the New Lenox website for more information.

Director of Recreation Pipiras reported Summer Camps are booming. We had to put a 200 person max on our field trip days on Wednesday and Friday for staffing reasons.

## Unfinished Business

### 2018-2019 Officer and Committee Assignments

President Schulz asked if there were any questions about the new assignments. No questions were asked

**New Business**

*Ordinance No. 18-06-01 An Ordinance On Prevailing Wages*

President Schulz entertained a motion to approve Ordinance No. 18-06-01. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution No. 18-12 Resolution Authorizing the Execution of the Lease Agreement with Pitney Bowes*

President Schulz entertained a motion to approve Resolution No. 18-12. Motion made by Commissioner Fischer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Agenda format Discussion*

President Schulz stated there was discussion of moving the Commissioner Comments into each Commissioner's report during the meeting. Executive Director Greg Lewis stated an attorney at LWSRA had been to an event and stated that the totals that the Treasurer reads during the meeting should perhaps be on the payment of the bills section of the agenda. Executive Director Greg Lewis also mentioned that Consent Agenda should be relabeled as Approval of Minutes. President Schulz entertained a motion to approve the amended agenda with moving Commission Comments, Payment of Bills in agenda, Consent Agenda to reflect minutes. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events** **New Lenox Chamber of Commerce**

Rib Cook-Off – Saturday, July 14, 11:00 a.m. – 4:00 p.m. at American Legion Post 1977 – Cost is \$75 cash entry per team, which includes 2 slabs of baby back ribs per team. All proceeds will benefit the Manteno Veterans Home. Contact the New Lenox Chamber of Commerce at 815-485-4241 for additional events.

**Village of New Lenox**

Fridays After Five – Friday, June 22, 5:30 p.m. at the Village Commons – Features food trucks and live music!

Independence Day Celebration – Wednesday, July 4, 6:00 p.m. at the Village Commons – There will be live music, fireworks and concessions available for purchase.

Live on the Lawn – Sunday, July 8, 6:00 p.m. at the Village Commons – Live music from the New Lenox Community Band. Concessions will be available for purchase.

Play Day in the Commons – Sunday, July 15, 1:00 p.m. at the Village Commons – Play Day in the Commons will feature activities and entertainment for kids and families. Concessions will be available for purchase. Contact the Village of New Lenox at 815-462-6400 for more information.

**Adjournment**

At approximately 6:40 p.m., President Schulz requested a motion to adjourn the June 20, 2018 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Sue Pickham, Recording Secretary