

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 18, 2018 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

## **GENERAL FUNCTIONS:**

- Call to order** President Schulz called the July 18, 2018 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Thomson and President Schulz.
- Also in Attendance** Director of Parks-Maintenance George Travnicek, Director of Recreation Lea Pipiras, Director of Golf Bob Schulz, Executive Director Greg Lewis, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Attorney Angelo Vitiritti, Deputy Director of Recreation Jason Braglia, and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report with year-end adjustments as presented for June 30, 2018. Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for June 30, 2018. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for June 30, 2018. Hearing none, President Schulz requested a motion to approve the Treasurer's Report as present for June 30, 2018. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for June 30, 2018. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for June 30, 2018. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** President Schulz asked Executive Director Greg Lewis to summarize the IAPD Legislative Update concerning the OSLAD Grant Cycle Begins August 1<sup>st</sup> and applications are accepted until October 1<sup>st</sup>. Their budget is \$29 million this year.
- Consent Agenda** Approval of Minutes from Special Budget Meeting Workshop of June 20, 2018  
President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.
- Approval of Minutes from Special Meeting for Capital Improvements of June 28, 2018  
President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.
- Approval of Regular Meeting Minutes from June 20, 2018

President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

## **Committee & Staff Reports**

### Business Services

President Schulz requested a motion to approve the Budget and Staff Appropriations Ordinance No. 18-05-01. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Commissioner Thomson stated Business Services passed the budget. Commissioner Thomson was in communication with Director of Business Services Lynch concerning the audit and credit cards used in two different programs, looking at best business practices what's most efficient for staff as well as the organization. Will continue to review for next board meeting.

### Facilities/Planning

Commissioner Thomson stated general maintenance has been going on at all of the buildings. Fire extinguishers were checked this month. Maintenance at some concessions building completed. Water proofing at the Lions Community Center should be finished today (7-20-2018) or tomorrow, and landscaping around the building also.

## **Golf Course**

### Golf Course

Commissioner Kraemer reported June would have been better if the golf course hadn't suffered another flood. The back 9 was closed for 3 days due to the flooding. Staff did a great job cleaning up and getting those holes back in order. The Junior League has over 400 kids. The Monday-night Men's League has over 300 players and is a huge success. Pro-Am tournament was held in June and sold out. Pros from other clubs were very impressed with the course and its staff. Some irrigation issues on 14 and 15 due to course's age. New tee boxes will all be up by late July, early August.

Director of Golf Schulz stated "Golf and Fish" signup will take place September 4, 5:30 am. It's a huge success and has sold out in the past in less than an hour. The Golf and Fish event is September 30.

The Grounds Department lost some turf and polo grass due to weather, but overall the greens and course look great.

Commissioner Thomson asked Director of Golf Schulz about the Special Recreation Youth program. Director of Golf Schulz stated Nick from Lincoln-Way Special Recreation and his father took second place in an event in Chicago Heights. Adam from the Special Rec program took the gold medal.

## **Parks/Development** Development Project Update

### Sky Harbor

Commissioner Larson reported about developing a comprehensive development plan for the park.

Leigh Creek South

Commissioner Larson reported they are applying for an OSLAD Grant with the LWSRA. The homeowners had their first meeting and all are on board with Concept #1. Before the turf can grow, the “barnyard grass” (per Director of Parks-Maintenance Travnicek) has to be removed. They will oversee it in spring.

Water Chase

Commissioner Larson reported we are still waiting for the transfer of deed and title for Water Chase.

Parks

Commissioner Larson reported they installed handicap accessible walks at Wildwood and Lion’s Den. We have 44-gallon concrete waste containers the regular cans will be used more at the ball fields. Staff did a great job refurbishing the sign at the Lion’s Den. The big tent is up for Proud American Days.

Director of Parks-Maintenance Travnicek stated he wanted to return to the discussion of Water Chase. They are having their annual block party in the middle of August, and that the park district will bring out some picnic tables, trash cans, and a port-a-john.

Director of Parks-Maintenance Travnicek stated the Tri-Annual Meeting will be Monday August 6, at 6:30 pm. Director of Parks-Maintenance Travnicek stated they will be reaching out to all of the associations that it is mandatory that they be in attendance. They need to send a representative. The last two meetings we did not have a full group.

Director of Parks-Maintenance Travnicek shared the Summer/Fall Field Allocations from August 1 through the end of November.

Director of Parks-Maintenance Travnicek reported that some Girl Scouts and Brownies heard the sign at the Jacob Lowell park needed some TLC. Without knowledge or approval from the park district they cleaned up the sign and planted flowers (which were donated from Alsip Nursery) in patriotic colors. After viewing a picture of the cleaned-up sign and flowers, the board all agreed it looked great and was a nice surprise.

Executive Director Lewis wanted to review Commissioner Larson’s discussion of the turf at Leigh Creek South and Heather Glen. Executive Director Lewis is looking to take over the title and deed. Executive Director Lewis (with regards to the unofficial OSLAD grant cycle coming up) suggested getting a contract started to take the parcel with regards to obligations of the turf. Executive Director Lewis stated the turf will take time because of the growing seasons.

Executive Director Greg Lewis read the July Asset of the Month is Resistance Skills, “Youth can avoid negative peer pressure and avoid dangerous situations.” Executive Director Greg Lewis also read the July quote of the month “‘No’ is a complete sentence”.  
-Anne Lamott

*Special Recreation*

*Monthly Reports, Staff Report, Monthly Financial Reports*

Executive Director Greg Lewis reported the fundraising efforts are adventurous. They’re getting ready to start building the office and sensory room which they have budgeted for. Reconfiguring rooms

Next month they are going to go into a resolution with the Peotone District to increase usage and awareness for individuals with disabilities. Smaller districts will have opportunities

Executive Director Greg Lewis reported the LWSRA will bring half their participants to Proud American Days.

Executive Director Greg Lewis reported the board members have changed. A new plan was created to select officers and committee assignments. The bios are included in the packet.

*Proud American Days 2018 Planning Update*

In lieu of an oral report, Deputy Director of Recreation Braglia showed a Proud American Day presentation. Events will be posted to facebook, website, channel 6. A flyer was sent out in The Patriot.

Deputy Director of Recreation Braglia stated the flyer got to more people for a better cost savings. Deputy Director of Recreation Braglia stated sponsorships and donations have exceeded last year. Deputy Director of Recreation Braglia shared sponsors.

President Schulz reminded the residents Proud American days will start this week. President Schulz encourage the residents of New Lenox to partake and enjoy the events. President Schulz thanked the local businesses. As always, check the New Lenox website for more information.

**Committee and  
Staff Reports  
for Recreation**

President Schulz read an email about Jack Athos, an employee working at Hibernia Park. Ms. Lenz reported she was impressed “by his kindness and hard work; it was refreshing to see a young teen be so respectful and truly enjoy his work.”

Director of Recreation Phipps shared Jack Athos had 2 other emails sent to the Park District also commending him on a job well done.

Director of Recreation Pipiras informed New Lenox residents the Park District is hiring for the ACES program. She directed interested parties to head to the website and apply.

**New Business**

*Resolution No. 18-13 Resolution Designating Additional Freedom of Information Officer of the New Lenox Community Park District*

President Schulz entertained a motion to approve Resolution No. 18-13. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution No. 18-14 Resolution Authorizing the Execution of an Intergovernmental Agreement with the Village of New Lenox*

President Schulz entertained a motion to approve Resolution No. 18-14. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution No. 18-15 Resolution Authorizing the Execution of Lease of Lease Servicing Center, Inc.*

President Schulz entertained a motion to approve Resolution No. 18-15. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution No. 18-16 Resolution Authorizing the Execution of Lease/Purchase Agreement with Kubota Leasing*

President Schulz entertained a motion to approve Resolution No. 18-16. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution No. 18-17 Resolution Authorizing the Execution of Agreement with Planning Resources, Inc.*

President Schulz entertained a motion to approve Resolution No. 18-17. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Ordinance No. 18-07-01 An Ordinance Declaring Currently Owned Property as Surplus and Authorizing Its Disposal*

President Schulz entertained a motion to approve Ordinance No. 18-07-01. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor, except Commissioner Larson who dissented, and the motion passed.

**Community Events** **New Lenox Chamber of Commerce**

2018 Annual Golf Outing – Friday, August 3, 11:30 am at The Sanctuary Golf Course.

Meet and Greet Network – An Update on Silver Cross with Ruth Colby, President and CEO – Saturday, August 7, 8:00 – 9:30am at Silver Cross Hospital.

Open House at Schmuhl School – Saturday, August 11, 10:00am – 2:00pm at Schmuhl School. Experience what school was like in a one-room school in the 1930s at the Schmuhl School. This is a free event. Fun for all ages.

Contact the New Lenox Chamber of Commerce at 815-485-4241 with any questions or for additional events.

**Village of New Lenox**

Movie Night in the Village Commons on Wednesday evenings now through August 15. Movies start at dusk. Concessions available for purchase.

Fridays After Five – Friday, July 20, 5:30 p.m. at the Village Commons – Features food trucks and live music!

Contact the Village of New Lenox at 815-462-6400 for more information.

**Adjournment**

At approximately 6:40 p.m., President Schulz requested a motion to adjourn the July 18, 2018 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Lisa Trout, Recording Secretary