

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, February 21, 2018 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Fischer called the February 21, 2018 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Thomson, and President Fischer.
- Also in Attendance** Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Recreation Jason Braglia, Deputy Director of Executive Services Jacque Tuma, Director of Recreation Lea Pipiras, and Attorney Angelo Vitiritti.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for January 31, 2018. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for January 31, 2018. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for January 31, 2018. Motion made by Commissioner Thomson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for January 31, 2018. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for January 31, 2018. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Fire Protection District Referendum  
Tom Sauter, Treasurer and Chief Adam Riegel, Chief of the New Lenox Fire Protection District spoke about the upcoming referendum to be voted on March 20, 2018. They are looking for an increase from 3.877% to 5.9%. They have not had a tax increase in 29 years. We are 60-70% less in taxes than surrounding towns. If this referendum does not get passed, there will have to be cuts and response time will be affected negatively. President Fischer noted even with the tax increase, New Lenox would still be at a lower tax than neighboring towns. For more information, visit [www.nlfire.com](http://www.nlfire.com).
- Communications** 2018 Conference Luncheon IPRA Sponsor-A-Student Thank You  
Deputy Director of Executive Services Tuma stated this is our third year sponsoring students at the IPRA Conference. There were 33 students this year from 5 Universities. We were able to host two students.
- Consent Agenda** Approval for the Special Workshop Meeting Minutes of January 17, 2018 and Regular Meeting Minutes of January 17, 2018  
President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

## **Committee & Staff Reports**

### **Business Services**

President Fischer announced the Board of Commissioners are in favor of renewing the contract of Executive Director, Lewis.

### **Facilities / Planning**

Commissioner Thomson stated the kitchen was expanded at the Administration Building located at 701 W. Haven. The entrance at the Lions Community Center has been updated with granite counter tops and completion of the floors will be next. There are upgrades at the Sanctuary in the kitchen with a new fryer and stainless-steel wall behind the range, also LED bulbs were installed as well. They are also looking at proposals for new doors or renovating the existing doors.

### **Golf Course**

#### Golf Course

Commissioner Kraemer reported painting has been completed at the Club House of restrooms, the kitchen, pro shop, office, gaming room and storage room. They are taking registration for the Monday night men's league and the Ladies Invitational. All of the equipment is tuned up and ready for Spring. Director of Golf Schulz reported new range balls were delivered so the range will open tentatively on March 1<sup>st</sup>, weather permitting. Junior league lessons and adult golf lessons sign up starts March 1<sup>st</sup>.

### **Parks/Development**

#### Development Projects Update

Director of Parks-Maintenance Travnicek reported there have been 5 families from Sky Harbor that have sent in emails requesting a park. Director of Parks-Maintenance Travnicek spoke with two families about timing and funding. When the families buy the lot and house, they were being promised that there will be a park within a year or two. Residents turn to us when that time expires. Some discussion on future park sites such as Ashton Estates South, Highview Estates and Leigh Creek South; more information to follow in future months.

#### Prairie Ridge Park

Director of Parks-Maintenance Travnicek stated Planning Resources will be at the March 21<sup>st</sup> Board Meeting to answer questions and present a presentation. Direction of Parks-Maintenance Travnicek thanked staff for the excellent job taking care of the snow storm and thanked Mike, the mechanic, for working on the equipment so NLCPD should be ready by the end of February. The Pizza, Pop and Design a playground for Prairie Ridge Park was a huge hit. There were 35 people with 22 of them being kids.

#### Highview Estates

President Fischer requested concept plan to be tabled until next month's Board Meeting when staff can meet with developer.

President Fischer stated Carefree Lawn Maintenance is still \$15.99 per acre. Director of Parks-Maintenance Travnicek, stated Drop Zone is also honoring their prices from last year. Also, the pond company is honoring their prices from last year for this year.

Commissioner Thomson stated the challenges the NLCPD face with soccer seem to continue. Director of Parks-Maintenance Travnicek has been trying to reach out to the president with email, text, and phone calls. They still owe the out of district fee and they still have not paid the 50% for the ADA screening pass at Spencer Campus. Commissioner Thomson asked if they would show up to one of our meetings. Director of Parks-Maintenance Travnicek said they wanted us to show up at their meeting. President Fischer stated there will be a meeting with the committee before next month's board meeting to try to resolve this matter.

## Recreation

### Asset of the Month – Positive Communication

President Fischer read the February Asset of the Month. Cultural Competency: Young person knows and is comfortable with people of different cultural, racial and/or ethnic backgrounds. President Fischer read the February quote of the month. “When I see you through my eyes, I think we are different. When I see you through my heart, I know we are the same.” -Doe Zantamata

Some suggestions for how to help makes this asset happen are at home you can teach your children about their heritage. Encourage them to feel proud of their cultural, ethnic, and racial identity without feeling superior. Create an environment that encourages positive discussion about differences. Don't tolerate jokes or other put downs that demean people who are different. At school you can provide activities that increase students' awareness and acceptance of differences. Teach students how to relate to people who are different from them. In the community we can celebrate many types of cultural events within community. Articulate clear community expectations that honor diversity and don't tolerate prejudice or bias.

### Special Recreation Update

Deputy Director of Executive Services Tuma stated LWSRA is looking for board members. If interested, contact Karen at LWSRA. They received an email from Twin Hearts Foundation that they will donate up to \$5000.00 for new participants who register for either a fall program or a spring program for anyone 12 years and younger but noted Swim Camp is not included in that. March 17<sup>th</sup> and 18<sup>th</sup> will be Wheelchair Basketball tournament and March 31<sup>st</sup> is their Bunny Breakfast. The governor's proposed budget came out and there is \$15 million allocated for new OSLAD projects. Executive Director Lewis is sitting on the joint legislative committee and wants everyone to know that there is money available for new OSLAD projects.

Deputy Director of Recreation Braglia stated we have all of the bands booked for Proud American Days. We sent out the survey for Proud American Days Festival. We had 466 responses and it is open until the end of February. Sponsorship is also up from last year.

Director of Recreation Pipiras stated the ice rink at the Commons did really well this year. Our participant numbers went from 946 last year to 1,246 this year. We are looking to move to a flat spot next year to avoid the additional lumber cost.

Commission Schulz reported on upcoming events:

Ages 3-10 join us at Nelson Prairie Park on Friday, March 16, 7:15 p.m. for our Flashlight Clover Hunt event. It is free.

Easter Egg Hunt for ages 2-14 will be held on Saturday, March 13<sup>th</sup> at Haines Park. The first group begins at 10:30 a.m.

Hoppy Hour is on Friday, March 23rd from 8-11 p.m. at Lions Community Center. This is a 21 year and older event. There will be adult beverages, live music, egg hunt, and food truck. The fee is \$25 per person which includes 5 drink tickets and live music. Registration deadline is Wednesday, March 21<sup>st</sup> or until tickets are sold out.

For more information, visit [www.newlenoxparks.org](http://www.newlenoxparks.org).

Director of Recreation Pipiras thanked IPRF Scholarship Foundation for the three supervisors who received scholarships through them to cover the cost of classes. Director of Recreation Pipiras stated that we have been receiving some google park reviews and they are getting four and five stars through the public. Director of Parks-Maintenance Travnicek and his staff are doing a great job with the parks.

## **New Business**

### *Bid Results/Approval Prairie Ridge Park Development*

Director of Parks-Maintenance Travnicek stated we had a good bid turnout. Out of 5 qualified bidding contractors, Hacienda Landscaping was the lowest qualified bidder and met all of our bidding requirements. The recommendation to the board would be to award Prairie Ridge Playground project to Hacienda Landscaping. The playground would be completed by the end of April, weather permitting. President Fischer entertained a motion to approve Hacienda Landscaping to provide the playground equipment for Prairie Ridge Playground at a cost of \$181,323. Motion was made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

### *Resolution #18-01 Authorizing the Execution of Limited License Agreement with Menards, Inc.*

President Fischer reported we work with Menards to provide the land to hold Proud American Days. Angelo Vitiritti, Attorney, stated it is the same document from last year. President Fischer entertained a motion to approve Resolution #18-01 authorizing the execution of limited license agreement with Menards, Inc. Motion was made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

### *Resolution #18-02 Authorizing the Execution of the Lease/Purchase Financing Agreements with Reindeer, Inc.*

President Fischer reported this is a five-year lease to purchase a bunker rake and a bank mower. It is in our annual budget. President Fischer entertained a motion to approve Resolution #18-02 authorizing the execution of the lease/purchase financing agreements with Reindeer, Inc. Motion was made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

### *Resolution #18-03 Authorizing the Execution of Purchase Agreement with Burris Equipment Co.*

President Fischer reported this piece of equipment can be used in the golf course and our maintenance department and it is in our budget. President Fischer entertained a motion to approve Resolution #18-02 authorizing the execution of the lease/purchase financing agreements with Reindeer, Inc. Motion was made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

**Community Events** President Fischer announced the upcoming events as follows:

**Blood Drive:**

Saturday, February 24, 9:00 a.m. – 1:00 p.m. at Peace Lutheran Church – Call to register for the Blood Drive – (815) 210-5327.

**Musical Monday with Miss Anna Stange:**

Monday, February 27, 4:00 p.m. – 5:00 p.m. at Kids Work Children’s Museum in Frankfort – Folksinger Anna Stange offers upbeat programs featuring traditional folk music to audiences across the United States from Seldovia, Alaska to Key West, Florida. Anna sings for the whole family with a focus on fun. Accompanying herself on guitar and banjo, mountain dulcimer and simple fold instruments. Anna’s easy going and welcoming style appeals to audiences of all ages!

**NLFPD Foundation Pancake Breakfast:**

Saturday, March 10, 8:00-10:00 a.m. at NLFPD Station 1 – Pancake Breakfast presented by the New Lenox Fire Protection District Foundation.

**2018 Community Expo & Home Show:**

Saturday, March 10, 9:00 a.m. – 1:00 p.m. at Lincoln-Way Central High School Field House – Exhibitors include the New Lenox Community Park District, Atrium Family Dental, M&M Custom Flooring, Silver Cross Hospital and more. Open to the public.

**Garden Party Fashion Show:**

Sunday, March 11, 1:30 p.m. – 3:30 p.m. at New Lenox VFW Post 9545 – Don’t miss the amazing Fashion Show featuring your friends as models! Enjoy an afternoon with soup, salad and complimentary wine! Tickets are \$25 per person.

**Coin Appraisal Event:**

Monday, March 19, 10:00 a.m. – 3:00 p.m. at Old Plank Trail Community Bank – Do you have old coins in your change jar? They may be worth more than you think! Please join Old Plank Trail Community Bank as they welcome Ron Beckstrom from Golden Rule Coins. He will be out to appraise and buy rare, collectible and antique coins, paper money and gold.

Contact the New Lenox Chamber of Commerce at (815) 485-4241 for additional events.

**General Primary Election Early Voting** at The Village of New Lenox - You can vote for the General Primary Election at Village Hall March 5 – March 9 and March 12 – March 16 from 9:00 a.m. – 4:00 p.m. The General Primary Election will take place on Tuesday, March 20.

Contact the Village of New Lenox at (815) 462-6400 for more information.

**Director/Commissioner**

**Comments**

Commissioner Schulz thanked the staff that attended conference for all the time they put in.

Commissioner Thomson thanked the staff for taking care of everything with the bad weather so that everything could run stay open and smoothly.

Commissioner Kraemer thanked the staff for the great job they did this winter.

President Fischer thanked Commissioner Larson for all of his years serving the Illinois Association of Park Districts. Commissioner Schulz is going to step in and donate his time and President Fischer thanked him as well. March 20<sup>th</sup> is the referendum vote for the Fire Department and President Fischer encouraged everyone to get out and vote.

**Adjournment**

At approximately 6:52 p.m., President Fischer requested a motion to adjourn the February 21, 2018, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary – Sue Pickham