

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, August 15, 2018 at approximately 6:05 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

## **GENERAL FUNCTIONS:**

- Call to order** President Schulz called the August 15, 2018 meeting to order at approximately 6:03 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, Thomson, and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Deputy Director of Executive Services Jacque Tuma, Deputy Director of Business Services Karen Acklin, Director of Business Services Kathy Lynch, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, and Deputy Director of Recreation Jason Braglia.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for July 31, 2018. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for July 31, 2018. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for July 31, 2018. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for July 31, 2018. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for July 31, 2018. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** Peter M. Murphy (President/CEO of IAPD) sent a letter of thanks to Executive Director Lewis for donating a gift basket for a competition/door prize for the Leadership Golf Outing.
- Consent Agenda** Approval of Special Workshop Meeting Minutes of July 18, 2018.  
President Schulz requested any questions or comments on the Special Workshop minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Special Workshop Meeting minutes as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Approval of Public Hearing Meeting Minutes of July 18, 2018.

President Schulz requested any questions or comments on the Public Hearing minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing minutes as presented. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

Approval of Regular Meeting Minutes of July 18, 2018.

President Schulz requested any questions or comments on the Regular Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Meeting minutes as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff  
Reports**

Business Services

Commissioner Thomson said Business Services has decided on an Amazon-related credit card for offers cash back on purchases. Commissioner Thomson said it was a good idea judging by the volume of purchases the Park District makes. Commissioner Thomson reported the audit is still underway and hopes to get a draft next week.

Facilities/Planning

President Schulz reported meeting with the LED retrofit company to review LED lighting. President Schulz reported they are continuing to gather information from NiCor regarding backup generator replacement. President Schulz reported general maintenance at the LCC with the addition of classroom and hallway floors were furnished. Director of Parks-Maintenance Travnicek reported at the LCC the new drop ceiling would be finished by the end of August.

**Golf Course**

Golf Course

Commissioner Kraemer reported July was a great month. The weather was great for the Pro-AM tournament and the tournament was well-attended. Commissioner Kraemer said the new excavator was really needed. Commissioner Kraemer said it is helping fix drainage issues around holes 3, 5, 10, and 15.

Director of Golf Schulz reported August was a good month but we need rain. The Golf and Fish event is scheduled for September 30<sup>th</sup> with sign up held on Tuesday, September 4<sup>th</sup>.

**Parks/Development** Development Project Update

Commissioner Larson stated the Mustangs Synthetic-Turf project was completed.

Leigh Creek South

Commissioner Larson said they met with the homeowners. Commissioner Larson reported 7 new families showed up as well as 3 families who previously attended.

Water Chase

Commissioner Larson reported we are still waiting for the transfer of deed and title.

Tri Annual Board Meeting

Commissioner Larson reported the Tri Annual board meeting was a success; all associations were represented. Commissioner Larson reported all numbers are stable and similar to last year. Commissioner Larson reported a rise in vandalism around the baseball and softball fields. Director of Park-Maintenance Travnicek reported the associations will be putting in cameras. Commissioner Kraemer suggested giving the access to the police. Commissioner Larson said the Mustangs are modifying the rules for the 6 year-old and 7 year-olds in light of concussions. Commissioner Larson said they were playing 8 versus 8 instead of 11 versus 11.

Prairie Ridge Estates Grand Park Opening

Commissioner Larson stated they had the Prairie Ridge Estates Grand Park opening today. Commissioner Larson said staff did a great job. Commissioner Larson noted State Representative Margo McDermed was there to cut the ribbon. Commissioner Larson said a good time was had by all. Commissioner Larson praised Hickory Creek Church for sending 20 volunteers to help staff clean up, prune, and mulch 2 landscape areas at Prairie Ridge Park.

Commissioner Larson reported 3 new rims have been installed at the Lion's Den basketball court. Commissioner Larson said the basketball courts near Spencer will need to be addressed in the fall.

PAD

Director of Park-Maintenance Travnicek that Proud American Days was a huge success with the many volunteers and staff working together. Director of Park-Maintenance Travnicek said the special needs day was awesome. Director of Park-Maintenance Travnicek thanked his staff for the long hours and dedication. President Schulz said it was great seeing everyone come together for the community.

OSLAD Grant

Executive Director Lewis suggested touching on OSLAD grant projects. Executive Director Lewis revealed the property on Laraway will not get an acquisition grant due to a changed ruling that says we cannot work with a municipality for sale of property. Executive Director Lewis noted we will just concentrate on the development grant with Leigh Creek South.

Commissioner Fischer asked Director of Park-Maintenance Travnicek if the Mustangs have implemented the new modified program. Director of Park-Maintenance Travnicek replied the program is for 6 and 7-year-olds in light of concussions. Commissioner

Larson said they were playing 8 versus 8 instead of 11 versus 11. Further Director of Park-Maintenance Travnicek said they are also going to shrink the width of the field. Director of Park-Maintenance Travnicek commented it will be implemented this year.

Executive Director Lewis said a couple of years ago everyone fell in line with the concussion language and protocols. Commissioner Fischer agreed it was a good decision.

## Recreation

### August Asset of the Month – Relationships

Executive Director Lewis read the Asset of the Month.

### Proud of American Days 2018 Recap

Deputy Director of Recreation Braglia reported all the departments worked well with each other. Deputy Director of Recreation Braglia said it was a great community event, especially with the great weather. Deputy Director of Recreation Braglia said the departments will be meeting tomorrow to go over their own recaps. Deputy Director of Recreation Braglia reported a \$584 increase of donations. President Schulz said it was great to see the area businesses donate what they can. Commissioner Fischer wanted to thank the community for getting involved. Commissioner Fischer said there were many highlights: the special needs day, the Lions; as well as, the military tribute.

Commissioner Fischer said the Prairie Ridge Park opening today was well attended. Commissioner Fischer said the staff was doing a great job. It's located off Gougar Road North of Rt. 6. Commissioner Fischer said Director of Park-Maintenance Travnicek and his staff planted many mature trees.

Commissioner Fischer highlighted the Empty Bowls fund raiser which benefits both the New Lenox Township Food Pantry and the Northern Illinois Food Bank. Commissioner Fischer explained children in our programs decorate bowls for the public to buy. Commissioner Fischer commented Empty Bowls is in conjunction with the Village of New Lenox's Oktoberfest on October 6 from 2 p.m. to 6 p.m. in the New Lenox Village Commons. Pre-register is \$10, and \$15 on the day of. Deputy Director of Recreation Braglia stated after costs, 60% of sales goes to the Park District (to cover our costs) and 40% goes to the food banks. Deputy Director of Recreation Braglia said the Friends of the Parks invites local businesses to donate soups and chili.

## New Business

### Resolution No. 18-18 Resolution Designating Open Meetings Act Officers of the New Lenox Community Park District.

Hearing no questions or comments, President Schulz entertained a motion to approve Resolution No. 18-18. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

### Resolution No. 18-19 Resolution Authorizing the Execution of the Lease/Purchase Agreement with American Capital Financial Services, Inc.

Commissioner Fischer asked what the bottom line was. Executive Director Lewis reported the merits of this resolution, the cost for the van is less than what is in the

budget. Executive Director Lewis summarized the trade-in value for 2 vans would yield most of the 1<sup>st</sup> year's payment. Executive Director Lewis explained the resolution shows the contract is for the total, not a breakdown of costs. Executive Director Lewis said we get a better rate (combining 2 loans) as well as we only have to make annual payments instead of monthly which is another cost savings. Commissioner Thomson agreed that processing one payment was more efficient for the staff. President Schulz entertained a motion to approve Resolution No. 18-19. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor, except for Commissioner Thomson who abstained. The motion passed.

*Resolution No. 18-20 Resolution Authorizing the Execution Lease/Purchase Agreement with American Capital Financial Services, Inc..*

Hearing no questions or comments, President Schulz entertained a motion to approve Ordinance No. 18-20. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor, except for Commissioner Thomson who abstained. The motion passed.

**Community Events** **New Lenox Chamber of Commerce**

Your Light Still Shines: In Support of International Overdose Awareness Day: Thursday, August 30 at 5:30 p.m. at the Village Hall/New Lenox Village Commons.

**Village of New Lenox**

Triple Play Concert: Saturday, August 25, 5:30 p.m. at the New Lenox Village Commons – Bruce Hornsby and the Noisemakers with Special Guest Joan Osbourne.

Fridays after Five: Friday, August 31, 5:30 p.m. at the Village Commons.

Contact the Village of New Lenox at 815-462-6400 for additional information.

**Adjournment**

At approximately 6:40 p.m., President Schultz requested a motion to adjourn the August 15, 2018 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Lisa Trout, Recording Secretary