

Minutes of the Tri Annual Meeting held on Monday, April 2, 2018 at 6:30 pm at the New Lenox Community Park District, New Lenox, IL.

## **GENERAL FUNCTIONS:**

**Call to order** Commissioner Larson called the April 2, 2018 meeting to order at approximately 6:32 pm.

**Roll Call** In Attendance Commissioner Kraemer, Commissioner Larson, Director of Parks-Maintenance George Travnicek, Parks-Maintenance Foreman Ken Stephens, Brian Watta and Jay Husa NLBA, Lynn Plarski NL Mustangs, Shawn Kurth and Mike Kelley NLGSA, Marie Litt NLSA #122, Nancy Tapella Recording Secretary and Jenni Piotrowski and Becky Heckler Office Coordinators.

**Associations Reports** Brian Watta, NLBA

Mr. Watta reported registration has ended however did have to turn away some kids on some levels because there was not enough coaching. Mr. Watta stated fields 9 and 14 are being worked on and currently working on fixing the pavilion. Currently talking with roofers as to when then can start on it. Field Day was cancelled due to weather, but they will be cleaning up the fields as soon as there is a break in the weather. Mr. Watta asked if the trees on field 15 were going to be planted anytime soon. Director of Parks-Maintenance Travnicek stated planting the trees are still on the list, however the ground is soft right now due to the weather. Mr. Watta asked if there was any news on the vandalism. Director of Parks-Maintenance Travnicek stated not as of yet. Commissioner Kraemer suggested to Mr. Watta to call the detective in charge for updates. Mr. Watta asked when will the spraying of the foul lines will be done because games are starting. Director of Parks-Maintenance Travnicek stated that will happen depending on the weather. He also asked to please have schedules turned in asap.

Shawn Kurth, NLGSA

Ms. Kurth stated she is still working on getting all forms in. The schedules are complete for in house but still working on the schedule for the travel teams. This year NLGSA started an all on-line registration with 500 players in house and 100 players for travel. Practice starts this week. April 28<sup>th</sup> is opening day. Ms. Kurth stated she met with Parks-Maintenance Foreman Stephens and how to make the fields safer for the girls to play on. Mr. Watta suggested she have Team Rubicon come out to help her with the fields. Mr. Kelly of the NLGSA asked if there was something they could do regarding rodent damage. Director of Parks-Maintenance Travnicek stated that every year there is a problem with moles. They had talked to Will County about trying to set traps. The best thing to do is watch for the mounds that pop up from under the ground, is to maybe try to keep the ground more compact. Commissioner Larson suggested getting mole worms and putting into the holes. Ms Kurth stated she is working on the list of projects that was given to her about a year ago and meeting with the treasurer to see where they are financially. The roof tops in Palmer Ranch and field 5 at Walona Park are complete and the sprinklers are also complete at Walona Park. The dumpster will be emptied a few times a week starting this season. Director of Parks-Maintenance Travnicek stated they can also add another dumpster to the south side of the current dumpster if they wanted. Lynn Plarski, NL Mustangs suggested having a key to lock up the dumpster and it is a little cheaper but then everyone would have to have a key. Ms. Kurth stated there are no current projects going on at this time.

Lynn Plarski, NL Mustangs Football

Ms. Plarski stated the first registration was held March 4<sup>th</sup>. She will start submitting the paperwork for the next football season. Ms. Plarski thanked the board for working with her in getting the press box done. Painting the sidelines is the next big project going on.

**Park District**

Director of Parks-Maintenance Travnicek stated there are some ADA projects that need to be looked at are the practice field at Martino Jr. High. The field is not easy to get to and the field is not level. Nelson field #1 is very hard to get to. The first base side at Palmer, there is an asphalt sidewalk that goes from the parking lot and goes around to the south near Delaney Road that is about 15 years old. We are looking into removing and replacing the old asphalt and reroute the

path along the first base line, rather than going around the city sidewalk. And, Stonebridge Park we want to see if NLSA are going to be using the area to the south. Director of Parks-Maintenance Travnicek passed out field allocation sheets and asked everyone to take and look and let him know if there are any changes.

Director of Parks-Maintenance Travnicek asked if the same product will be used on the baseball fields. Mr. Watta stated yes.

Director of Parks-Maintenance Travnicek stated goals will be put in this week for NLSA Then paint borders, then foul lines will be stripped at the end of the week weather permitting if not then it will be done the following week.

Director of Parks-Maintenance Travnicek stated Carefree Lawn Maintenance will be doing the mowing again this year for fields and parks along with NLCPD staff.

Director of Parks-Maintenance Travnicek reported he is looking into aerating and gathering some pricing. If anyone knows of someone they would like to use please contact him. Weed and feed application will be the last two weeks in April and the first week of May, in addition to a crab grass application. Each year the crab grass has been getting a little better.

Director of Parks-Maintenance Travnicek asked all groups to please turn in the schedules as soon as they are done and to also send them to Parks-Maintenance Forman Stephens, because he then takes all the schedules and puts together a week layout so the staff knows what fields need to be worked on for up coming games.

As far as projects go, Director of Parks-Maintenance Travnicek asked to please fill out the project forms with as much information as possible for approval. Certificates of Insurance needs to be on file with our district from any contractor performing the work prior to start up naming NLCPD and NLSA #122 as additionally insured.

Director of Parks-Maintenance Travnicek reported Drop Zone is back this year. Please call them to have 3 names added to the list of authorized people to order units for each association. Also, please make sure, you give them plenty of time to bring additional units for special events. Chris Vektor has sent a letter to Drop Zone to see you better or more updated units can be dropped. Marie Litt from NLSA 122 asked if anyone knew when Drop Zone would be bringing units to Nelson.

Director of Parks-Maintenance Travnicek stated the organizations are doing really great at paying the invoices this year compared to the past, along with the checklist sheet for required documents. Keep up the good work.

#### **Marie Litt NLSA 122**

Ms. Litt passed out block out days for the schools. Ms. Litt stated when an extra activity is added she tries to get the information out as soon as possible when there is a change. As of February 2018, the NLSA #122 Director of Activities Bob Nelson has retired and the new Director of Activities is Jason Sterit.

**Adjournment**

Director of Parks-Maintenance Travnicek thanked everyone for attending the meeting. Commissioner Larson adjourned the Tri-Annual Meeting of April 4, 2018 at approximately 7:32 p.m.

Respectfully Submitted,  
Nancy Tapella  
Recording Secretary