

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, April 18, 2018 at approximately 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the April 18, 2018 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Schulz, Thomson, and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Attorney Angelo Vitiritti, Deputy Director of Recreation Jason Braglia and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for March 31, 2018. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for March 31, 2018. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for March 31, 2018. Motion made by Commissioner Thomson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for March 31, 2018. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for March 31, 2018. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** IAPD Power Play Grant Letter Awarded
Director of Recreation Lea Pipiras discussed receiving the IAPD Power Play Grant Letter. The New Lenox Community Park District received a grant for \$1,000.00 which will be used to purchase athletic equipment for our ACES and Trailblazers programs.
- Warriors Athletic Boosters Thank You Letter
Brian Fischer discussed receiving a letter from the Warriors Athletic Boosters thanking the New Lenox Community Park District for donating a raffle prize to help make their 5th Annual Comedy Fundraiser a great success.
- Consent Agenda** Approval of the Special Workshop Meeting Minutes of March 21, 2018 and Approval of the Regular Meeting Minutes of March 21, 2018
President Fischer noted there has been a correction on the last page of the adjournment of the Regular Meeting of March 21, 2018. The motion was made by Commissioner Schulz, seconded by Commissioner Kraemer. President Fischer requested any questions or comments on the Regular Meeting Minutes of March 21, 2018. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as amended. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.
- Committee & Staff Reports** Business Services
2017 Levy Will County Tax Rate Calculation
Executive Director Greg Lewis stated detailed sheets will be posted online which shows growth, commercial industry and other factors which go into the calculations.
- Fiscal Year 2018-2019 Budget Overall Personnel Increase not to exceed 3% for cost of living, longevity, and merit
President Fischer requested any questions or comments on the Fiscal Year 3% Increase. Hearing no questions or comments, President Fischer requested a motion to approve the Fiscal Year 2018-2019 Budget Overall Personnel Increase not to exceed 3% for cost of living, longevity, and merit

as presented. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Entry Level Grade Chart Reclassifications

President Fischer requested any questions or comments regarding the Entry Level Grade Chart Reclassification. Hearing none, President Fischer requested a motion to approve the Entry Level Grade Chart Reclassification as presented. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Marketing Benchmarking & Compensation Structure Development Project

President Fischer requested any questions or comments regarding Marketing Benchmarking & Compensation Structure Development Project. Hearing none, President Fischer requested a motion to approve the Marketing Benchmarking & Compensation Structure Development Project for Fiscal Year '18 – '19. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Facilities / Planning

Commissioner Bill Thomson reported the kitchen expansion project at the Administration Building has been completed. At the Lions Community Center flooring has been updated in the hallways, break room, food closet and waiting room and at Sanctuary Golf Course the kitchen has been completed. Director of Parks-Maintenance George Travnicek was pleased to note all carpentry work was done in-house.

Fees and Charges- Room/Banquet Rental

Director of Recreation Lea Pipiras reported no fees have been increased this year. President Fischer requested any questions or comments regarding Fees and Charges. Hearing none, President Fischer requested a motion to approve the Fees and Charges for the Recreation Department for 2018 - 2019. Motion made by Commissioner Schulz, seconded by Commissioner Thomson.

Golf Course

Golf Course

Commissioner Garry Kraemer reported the weather was not ideal but gave Doug Eggert and his staff extra time to work on the grounds. Several Ash Trees have been removed and irrigation leaks have been repaired. Commissioner Garry Kraemer noted the range is open and is on grass tees not the mats. There is a few more openings for the I-80 Amateur which is going to be held on May 19th – 20th, also all the leagues will be starting up in the beginning of May. Commissioner Garry Kraemer added boards have been replaced on both the bridges and drainage rock has been added around hole 6 which will help with erosion. Director of Golf Bob Schulz congratulated his assistant Ethan Bedsaul who has been elected to become a PGA member.

Parks/Development

Development Projects Update

Commissioner Larson reported construction has started on the Prairie Ridge playground, which includes five different pieces of play equipment along with a new color scheme and may be done by the end of next week. Commissioner Larson added we are still waiting for the transfer of deed and title from Water Chase.

Tri-Annual Update

Commissioner Larson reported the Tri-Annual Meeting went very well even though some associations were not able to attend. Unfortunately, boys baseball was not able to get enough coaches and had to turn away kids which is unusual and disappointing. Girls softball had some questions about the fields and it was nice to see boys baseball help out by giving them their contacts.

Prairie Glen – Letter to the Village

Executive Director Greg Lewis discussed a letter to the Village regarding the Prairie Glen development park site issues which are still being discussed.

NLBA Lighting Request for Memorial Day Weekend Tournament

Director of Parks-Maintenance George Travnicek reported the President of the New Lenox Baseball Association has send a letter to request permission to illuminate the lights during the NLBA Memorial Day Classic Baseball Tournament. President Fischer requested any questions or comments on the NLBA lighting request. Hearing no questions or comments, President Fischer requested a motion to approve the NLBA lighting request for Memorial Day weekend. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Director of Parks-Maintenance George Travnicek reported mowing should commence the week of April 23rd or sooner, the Porta-A-John are out and ready and the staff has been doing a great job getting the park sites ready even though the weather has not been optimal.

Recreation

Asset of the Month – Motivation

Executive Director Greg Lewis read the asset of the month – Sense of Purpose. Young person reports that “my life has a purpose.” April quote of the month, “It’s those who start with “why’ that have the ability to inspire.” – Simon Sinek

Special Recreation

Monthly Reports, Staff Report, Monthly Financial Reports

Executive Director Greg Lewis noted Resolution #17-2 Resolution to Amend Articles of Agreement to Approve the Application of the Frankfort Square Park District to become a member District , Resolution #17-3 Resolution to Amend its Intergovernmental Agreement Authorizing the LWSRA to Enter into an Agreement to Provide Funding for the Construction of a Facility for Office and Recreation Programming Us and Resolution #17-4 Resolution to Amend its Lease Agreement with the New Lenox Community Park District for the Purpose of Constructing a Facility for the Administration of Recreation Services for the Disabled were passed months ago but everything was put on hold while we waited for Frankfort Square to serve notice to South Suburban Special Recreation that Frankfort Square was going to withdraw and needed to work out arrangements such as payment and make good on their contract. Executive Director Greg Lewis reported the Lincoln Way Special Recreation Board unanimously ratified Frankfort Squares membership into LWSRA effective next month. This should bring in about \$100,000 in tax money from Frankfort Square into the budget for LWSRA. Executive Director Greg Lewis announced in conjunction with Parks Day and the Legislative Conference, there will be the first ever Battle on the Hardwood in Springfield - Senators vs. Representatives in a wheelchair basketball game which will be held on Monday, April 23rd at Grant Middle School, 1800 West Monroe, Springfield, Illinois at 6:00 p.m.

2018 Proud American Days Planning Update

Deputy Director of Recreation Jason Braglia reported the main stage line-up is complete. Beginning on Thursday night at 5:30 p.m. Proud American Days will open with The New Invaders followed by American English. Friday night is our Country Night starting at 7:00 p.m. with Suburban Cowboys followed by Brushville, Saturday will begin with Chi-Town Soul at 4:00 p.m. followed by 4-Cast at 6:30 p.m. and Hairbangers Ball at 9:00 p.m. On Sunday, following the Military and First Responders Tribute, we will have the band KGB opening up for Midlife Crisis at 1:00 p.m. The Military and First Responder Tribute will be held on Sunday, July 29th in the Entertainment tent at 11:00 a.m. Once again, Bill Ward who is the owner of RCM Heating and Cooling of New Lenox has partnered with York and will be raffling off a brand new furnace and air conditioning system to a veteran. Please note the winner must reside in the Lincoln-Way area which includes New Lenox, Mokena, Frankfort, Manhattan, Homer Glen and Lockport. Executive Director Greg Lewis added the festival will be ending at 6:00 p.m. on Sunday this year.

ACES Before and After School Care Recap

Director of Recreation Lea Pipiras stated as of April 3rd there is 729 children enrolled in our before and after school program. Recreation Supervisor Kelly Molloy is in charge of this program which is a huge undertaking. Director of Recreation Lea Pipiras noted Recreation Supervisor Kelly Molloy and her 59 part-time staff are doing an amazing job.

Commissioner Schulz reported the 2018 Summer Program Guide will be in the April 26th edition of the New Lenox Patriot Newspaper. Touch-A-Truck will be held on Saturday, May 5th from 10:00 a.m. to 12:00 p.m., which is a free event. Commissioner Schulz added registration is now being taken for ages 7 and over for Chasing the Sun 5k Race and Fitness Walk which will be held on Thursday, June 7th at 7:00 p.m. Please visit NewLenoxParks.org for more information.

Unfinished Business

Comprehensive Master Plan

Executive Director Greg Lewis stated the Park Districts push with the budget and staff is to take the physical plan items like the water heaters and furnaces and composite a more detailed report to be able to help with maintenance. President Fischer requested any questions or comments on the Comprehensive Master Plan. Hearing no questions or comments, President Fischer requested a motion to approve the Comprehensive Master Plan. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

New Business

Resolution No. 18-06 – Authorizing the Execution of the Agreement with Andromeda Technology Solutions, Inc.

President Fischer requested any questions or comments regarding Resolution No. 18-06. Hearing none, President Fischer requested a motion to approve Resolution No. 18-06 - Authorizing the Execution of the Agreement with Andromeda Technology Solutions, Inc. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution No. 18-07 – Authorizing the Execution of the Agreement with Planning Resources, Inc. (Leigh Creek)

President Fischer requested any questions or comments regarding Resolution No. 18-07. Hearing none, President Fischer requested a motion to approve Resolution No. 18-07 - Authorizing the Execution of the Agreement with Planning Resources, Inc. (Leigh Creek). Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events

President Fischer announced the upcoming events as follows:

Chamber of Commerce

Self Defense Distraction & Awareness Tactics Classes

Thursday, April 26, 2018 from 6:00 p.m. – 9:00 p.m. @ Lincoln Way Christian Church.

State Representative Margo McDermed & One Light Self Defense are hosting this free workshop for women and girls. You can register for the classes by calling 815/277-2079.

New Lenox PTO Spring Vendor & Craft Fair

Friday, April 27th from 5:00 p.m. – 8:00 p.m. @ Martino Jr. High School. For more information, call the New Lenox Chamber of Commerce at (815) 485-4241.

40th Annual Loyalty Parade

Sunday, May 6th the parade kicks off from the corner of 4th Street and Cedar at 2:00 P.M. and goes down Haven to Veterans Parkway leading into the Commons and Veterans Memorial.

**Commissioner
Comments**

Commissioner Ted Schulz thanked all the staff for their hard work and noted all departments had great reviews on google.

Commissioner Bill Thomson stated the staffs doing a great job getting everything ready.

Commissioner Garry Kraemer complimented Director of Golf Bob Schulz and his staff for getting the pro-shop ready and for getting the golf course up and running. Commissioner Kraemer also congratulated everyone who works hard for the Aces Program.

Commissioner Larson stated the golf course looks wonderful and he is happy to see the repairs being completed in house to save on costs.

President Fischer stated we are heading into another year and Proud American Days will be here before we know it.

Adjournment

At approximately 7:00 p.m., President Fischer requested a motion to adjourn the April 18, 2018, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary – Lori Mennite