



## ***New Lenox Community Park District***

**In order to take advantage of this convenience, ALL interested individuals MUST visit the Lions Community Center during normal business hours and bring the following required documents for each category:**

### **Resident “WebTrac” Online Registration**

#### ***Category 1 – Proof of Residency***

**(One of the following specific documents is required – no substitutes)**

1. Most recent property tax bill.
2. Most recent mortgage statement. (We do not accept mortgage coupon payment books.)
3. Signed and dated lease or letter from manager (on letterhead) and proof of last month’s payment.
4. Mortgage closing statement; if you have moved in the last 30 days.

**- AND -**

#### ***Category 2 – Proof of Residency***

**(Two of the following specific documents is required – no substitutes)**

- A. Driver’s License or Illinois State I.D.
- B. Most recent Gas, Electric, and/or Water Bill
- C. Most recent Cable Television Bill, Credit Card Bill, and/or Bank Statement
- D. Voter Registration
- E. Vehicle Registration
- F. Current Public Aid Card

**For Children 17 and under, a Birth Certificate or Proof of Custody (if applicable) MUST be provided prior to Online Registration.**

### **Non-Resident “WebTrac” Online Registration**

**Please bring a Photo I. D. (Driver’s License or Illinois State I. D. Card).**

**For Children 17 and under, a Birth Certificate or Proof of Custody (if applicable) MUST be provided prior to Online Registration.**

In addition, an Online Master Form must be completed in order to assure that all required information is updated in the “WebTrac” system. Please allow for ample time for the processing of your information during this transition.

**Please note that you are not able to register online until you receive your User Name and Password from us.**

# WebTrac Online Master Form



**This Form Must be Presented to the Main Office During Regular Business Hours in Order to Receive Your User Name and Password.**

**PLEASE PRINT CLEARLY:**                      **EMAIL ADDRESS:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State:** \_\_\_\_\_                      **Zip Code:** \_\_\_\_\_

**Home Phone:** (\_\_\_\_) \_\_\_\_\_

**Work Phone:** (\_\_\_\_) \_\_\_\_\_                      **Contact Person:** \_\_\_\_\_

**Work Phone:** (\_\_\_\_) \_\_\_\_\_                      **Contact Person:** \_\_\_\_\_

**Emergency Phone:** (\_\_\_\_) \_\_\_\_\_                      **Contact Person:** \_\_\_\_\_

**Cell Phone:** (\_\_\_\_) \_\_\_\_\_                      **Contact Person:** \_\_\_\_\_

**SECURITY QUESTIONS:**

1.     **What city were you born in?** \_\_\_\_\_
2.     **What is your Mother's Maiden Name?** \_\_\_\_\_

**\*\*Complete household information below for those currently in your household:**

<i>Household Members</i>	<i>First Name</i>	<i>Sex M/F</i>	<i>Birth date Month/Day/Year</i>	<i>Grade</i>	<i>Last Name if Different</i>	<i>Category 1</i>	<i>Category 2</i>
<b>Head of Household</b>							
<b>Head of Household</b>							
<b>Dependent</b>							
<b>Dependent</b>							
<b>Dependent</b>							
<b>Dependent</b>							

<b>For Office Use Only</b>	
<b>Initials</b>	<b>Date</b>